

Close Account

Date _____

Name _____

Address _____

City _____ State _____ Zip _____

To Whom It May Concern:

Please close my account _____
(*account number*)

and send a check for the remaining balance to me at the address listed below.

If you have any questions about this request, please contact me during the DAY/EVENING
(circle one) at () _____

Thank you.

Sincerely,

Signature _____

Name (*please print*) _____

Address _____

City _____ State _____ Zip _____

Co-Signer Signature _____

Co-Signer Name (*please print*) _____



The UNION BANK Co.

Change Payroll Direct Deposit

Date _____

Employer/Depositor's Name _____

Address _____

City _____ State _____ Zip _____

To Whom It May Concern:

You are currently depositing MY ENTIRE CHECK / PART OF MY CHECK (circle one) to the following account(s):

Payroll Direct Deposits

Financial Institution	Account Number	Deposit Amount
		\$
		\$
		\$

Please stop making deposits to that account and instead make them to:

Financial Institution Name: **The UNION BANK Company** _____

Bank Routing Number: **041213759** _____

Checking Account Number: _____ Deposit Amount: _____

Savings Account Number: _____ Deposit Amount: _____

If you have any questions about this request, please contact me during the DAY/EVENING (circle one) at () _____

Thank you.

Sincerely,

Signature _____

Name (please print) _____

Address _____

City _____ State _____ Zip _____

Other Information Your Employer May Need (SSN, Employee ID#, etc.) _____



The UNION BANK Co.

Change Automatic Withdrawal

Date _____

Name of Company That Makes Automatic Withdrawal _____

Address _____

City _____ State _____ Zip _____

To Whom It May Concern:

You are currently withdrawing \$ _____ for the purpose of
(amount)
_____ from my account number
(what payment is for)
_____ at the following bank:
(account number)

Bank Name _____

Bank Routing Number _____

Please stop making withdrawals from that account and instead make them from:

Financial Institution Name: **The UNION BANK Company** _____

Bank Routing Number: **041213759** _____

Account Number: _____

If you have any questions about this request, please contact me during the DAY/EVENING
(circle one) at () _____

Thank you.

Sincerely,

Signature _____

Name (please print) _____

Address _____

City _____ State _____ Zip _____