External Bank-to-Bank Transfer Instructions:

1. Log into your Online Banking account.

Transfor Funds

- 2. Select 'Transfer from the top, then 'External Transfer'.
- 3. On the 'Transfer' screen, select 'Add a New Account'.

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Amount(\$) *		Add a New Account
From *	Select Account	
To *	Select Account	
Send On *	03/16/2020 Make Recurring V	
Memo		
* Required field Ft	unds Transfer Disclaimer	Continue

4. Choose an 'Account Type' from the dropdown.

Account Type*	Please Select	V		
	Please Select			
*Required field	Checking Savings Money Market Checking Money Market Savings		Cancel	Add
Legal: By clicking "Add	_{" yo} Brokerage	account/identity u	sing commercially-available da	atabases

5. Fill in the banking information for the external bank you are transferring to.

Add Account		×
Account Type*	Checking	
Account Nickname	0	
Enter your bank's routin	g number and your account number.	
U.S. Check Sample	Date 1234	
Pay to the order of	ale s	
	Dollars	
Memo 5	0	
123456789	00153426289 II' 1534	
Routing Number*	Account Number*	
	Re-Enter Account Number*	
*Required field		
*Required field		Cancel Add
*Required field Legal: By clicking "Add" you	understand that we may verify your external account/identity using com	Cancel Add
"Required field Legal: By clicking "Add" you containing information from p	understand that we may verify your external accountildentity using com ubbic records, other financial institutions and consumer reporting agenci	Cancel Add mercially-available databases es.

- 6. Account verification is then required. This can be done by passing along the Online Banking credentials of the financial institution you are adding or by doing test deposits. See following steps for each.
- 7. Verify using Online Banking Access:
 - Enter account credentials, click 'Verify'.

Account Ver	ification	×
For yo >>>>>> passy our sy	iur security, we require you to verify that you own the Bank of America, Checkin Cf1208 account. We do this by logging into your account using your username word provided below. This information is used for verification only and will not refer.	u). a and be saved in
Online ID State Code (E) California as C	ABCBANKID z [vn] A)	
Passcode	*****	
(i) We ca an ad <u>Click</u>	an also verify your account without your userneme or password. Please note, Iditional 1 to 2 business days and requires additional steps. If you wish to pro <u>here</u> to start.	this will take ceed, please
		Verity

- 8. Real-time account verification will be ran, if verification is complete then proceed to next step.
- 9. If verification fails, complete test deposits on page 2.
- 10. To initiate transfer go to External Transfer screen and fill in your transfer information, then click 'Continue'.

	ACTIVITY	Manage Accounts	Help
Amount(\$) *		Add a New Ad	ccount
From *	Select Account		
To *	Select Account		
Send On *	03/16/2020 Make Recurring V		
Memo			

 You'll be asked to review the transaction and then click 'Confirm'. The transfer will be completed within 1-3 business day.

Trial Balancing Instructions (if needed):

1. To start test deposits, click on the blue 'Click Here' link.

Transfer Funds	ActMty	Manage Accounts	Help
G Your May activate f You also	Financial 4, Checking has been added. Please return in his account. • have an account added that is not fully activited. <u>Click h</u>	n 1-2 business days to are to An Wate.	
		Add a New A	<u>ecount</u>
Amount(\$) °			
From *	Select Account 🔻		
То *	Select Account		
Send On *	12/13/2012 III Make Recurring V		
Mema			
" Required field Fu	inds Transfer Disclaimer	Centin	WR

2. You see the Test Deposits screen, click 'Start'.

Fory	rour security, we require you to verify that you own the My Financial 4, Checking, KXX1204 account. Trial deposit verification takes 1-2 days and can be done by doing the wing:
1	Click START and R0 - Test Home1 - 88840010 will deposit two small amounts into My Financial 4 account.
2	Check your My Financial 4 bank account in 1 - 2 business days, and identify the two small amounts in your transaction history. Deposit should appear as TRIALCREDT or DEFAULT HOME.
	Transaction History 88/16/2011 ABC Bank +\$0.30 08/16/2011 ABC Bank +\$0.99
3	Log back into RO - Test Home1 - 88840010. On the Make Transfer page, click the al to complete validation and follow the on screen instructions.
3	
NOT is no	E: RO - Test Home1 - 88840010 will reclaim the total amount of the two trial deposits. The cost to you for this service.



- 4. Once you receive the test deposits, log bank into your Online Banking Account.
- 5. Go to the External Transfer screen and click 'Manage Accounts'.

Transfer Funds	Activity	Manage Accounts Help
Amount(\$) *		Add a New Account

6. You will see an account option that is awaiting activation, click 'Activate Now' link.

My Other Accounts				
	Account	Account Nickname	Status	
	My Financial 3, Checking		Active	
	CashEdge Bank (Test 2FA), Checking	1700438510	Activate Now	
	Cashedge (Test Only) 2, Savings	General Funds	Active	
	My Financial 4, Checking	Vacation Account	Activate Now	
	Bank of America, Checking	Real Time Account	Activate Now	

7. On the next screen, enter the test deposit amounts and click 'Activate'.

Activate Acc	count With Test Deposit	×
Test deposits ha account and com	ve been sent to your account. Enter the amounts of the deposits below to activate your plete your transaction.	
Depasit 1:	\$ 0.	
Depasit 2:	\$ D.	
	Activat	e i

8. To initiate transfer go to External Transfer screen and fill in your transfer information, then click 'Continue'.

Transfer Funds	Activity	Manage Accounts Help
		Add a New Account
Amount(\$) *		
From *	Select Account	
To *	Select Account	
Send On *	03/16/2020 Make Recurring V	
Memo		
* Required field Fu	nds Transfer Disclaimer	Confinue
		Containate

 You'll be asked to review the transaction and then click 'Confirm'. The transfer will be completed within 1-3 business day.