



THE UNION BANK CO.

Please provide complete answers so we can assist you better.

Borrower:

Guarantor/Co Borrower:

What impact has the COVID 19 Virus had on your business?

As a percent, what is your best estimate in revenue decline?

Can you still make a profit or break even at this level of decline in revenue?

Is accounts receivable slowing down? Any concerns about the performance of your large customers? Have you been in contact with them?

If applicable, any concerns about your suppliers? Have you been in touch with them? Do you have alternate sources?

Are you currently late on payments to your suppliers? Have you been in touch with them?

Are you in default on any other agreement? If so, please list.

Do you have cash reserves or a line of credit you can use? How much?

How many months will the cash reserves and/or line of credit cover?

How many employees do you have?

Are they still working their normal schedules?

What is your plan?

How long will it take to implement your plan?

What is your contingency plan?

Do you have personal cash reserves or a line of credit you can use to inject into the business? How much?

Are you currently late or in default on any personal debt? If so, please list.

What type of relief are you requesting? How long?

Have you heard about the Economic Injury Disaster Loan? Would you like information on it?

Have you been provided relief from other sources? If so, who and how much?

Please provide the following financial information to help us analyze your needs:

- Most current Business and Personal tax returns
- Most current Profit and Loss Statements
- Personal Financial Statement